

# Finance Director

## Houston, Texas

*Local candidates only - relocation not available.*

*Candidate needs to be authorized to work in the U.S.*

The Finance Director position is a key supporting role for and working with the CFO in order to assist the CFO in managing and controlling the organization's financial processes, making the necessary changes to upgrade and improve processes, policies or procedures as needed. The Finance Director will also undertake special projects at the direction of the CFO on an ad-hoc basis. This position ensures legal and regulatory compliance for all financial reporting functions.

- Provides the leadership and direction to ensure the development of relevant financial information, and timely financial budgeting and planning and financial reporting for Senior Management.
- Analyzes a variety of financial information (e.g. revenues, expenditures, cash management, cost projections, real estate, insurance, etc.) for the purpose of providing direction and support, making recommendations, maximizing use of funds, and/or ensuring overall operations are within budget.
- Monitors budget allocations, expenditures, fund balances and related financial activities for the purpose of ensuring that allocations are accurate, revenues are recorded, expenses are within budget limits and/or fiscal practices are followed.
- Prepares a wide variety of materials (e.g. annual budgets, financial statements, reports for the Board, etc.) for the purpose of documenting activities and issues, meeting compliance requirements, and/or providing supporting materials for requested actions.
- Protects assets by establishing, monitoring and enforcing internal controls.
- Provides status of financial condition of the company by collecting, interpreting and reporting key financial data.
- Ensures compliance with federal, state and local legal requirements by researching existing and new legislation, consulting with outside advisors, and filing financial reports. Works with global finance team to ensure compliance in other regions. Advises management of actions and potential risks.
- Arranges for audits as required and appropriate.
- Manages budget and controls expenses effectively.
- Keeps up-to-date on information and technology affecting functional area(s) to increase innovation and ensure compliance.

### **Qualifications, education & experience requirements**

- Bachelor's degree in Accounting or Finance or equivalent work experience; CPA preferred
- Minimum of 7 years of accounting experience, with a knowledge of multiple currencies in an international context

- In-depth knowledge of GAAP and the analysis and reporting of financial data as well as applicable laws, legal codes, government regulations, etc.
- Experience with Microsoft Dynamics AX and HFM accounting and reporting systems preferred

**Personality attributes**

- Self Managing Capabilities
- Financial Management
- Strategic Thinking
- Business Acumen
- Ethical Conduct
- Technical Capacity
- Performance Management
- Able to work in fast-paced environment; multi-tasking
- Consultative

Please submit your qualifications and CV to [recruit@SBGS.com](mailto:recruit@SBGS.com)